

# JOB DESCRIPTION



Company Name - Lumax Management Services Private Limited

## JOB OVERVIEW

JOB TITLE	Manger / Div. Manager-Company Secretary		
JOB NO. / ID		DATE LISTED	08-Mar-19
JOB LOCATION	Gurgaon (Haryana)		
DIVISION / DEPARTMENT	Legal	REPORTS TO: NAME	Mr. B S Bhadauriya

## POSITION DETAILS

<input checked="" type="checkbox"/> FULL-TIME	<input type="checkbox"/> PART-TIME	<input type="checkbox"/> CONTRACT	<input type="checkbox"/> INTERN
DETAILED JOB DESCRIPTION	Company Secretary		
WORK EXPERIENCE REQUIREMENTS	8- 10 Yrs.		
EDUCATION REQUIREMENTS	CS		